

**VILLAGE OF WHITING
ORDINANCE AMENDMENT 2025-04**

**AN ORDINANCE AMENDING MUNICIPAL CODE CHAPTER 3 –
GOVERNMENT AND ADMINISTRATION**

**THE VILLAGE BOARD OF THE VILLAGE OF WHITING DOES ORDAIN AS
FOLLOWS:**

SECTION 1: **Addition of new Section 3.22: Social Media Presence
See attached.**

SECTION 2: **This Ordinance shall be in effect following adoption.**

**PASSED AND ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF
WHITING ON THIS 10th DAY OF JUNE, 2025.**

THE VILLAGE OF WHITING

By: Bill Taugner

Bill Taugner, President

ATTEST:

BY: Annette Stashek

Annette Stashek, Clerk

Sec. 3.22 Social Media Presence

The Village of Whiting may maintain an official social media presence to share municipal updates, community information, and other content relevant to residents. This social media presence is intended to complement but not replace the official Village of Whiting website. The Village retains ownership and governance of all its social media account, and will maintain all appropriate administrative controls.

Only authorized individuals may manage and post content on the Village's social media presence. The authorized individuals are limited to the Village President, Village Clerk-Treasurer, and the Village Director of Public Works. These individuals may post content at will with no approvals needed. The Village Deputy Clerk-Treasurer may also post at the request of an authorized individual. All authorized individuals are to be notified when a posting is made by another authorized individual or by the Deputy Clerk-Treasurer acting on behalf of an authorized individual.

The Village may choose to be assisted by a social media advisor. Such advisor shall be selected by the Village President subject to affirmation by a majority vote of the Village Board. The Village's social media advisor may manage and post content as directed by an authorized individual. If the social media advisor has been directed to manage or post content by an authorized individual, that individual is to inform all other authorized individuals of that action.

Other village officials and community members desiring to have content posted on the Village's social media presence may submit a request to the Village President, Village Clerk-Treasurer, or the Village Director of Public Works. Except in the case of an emergency, the Village President will have final responsibility for approval or denial of such posting requests.

Access credentials will be maintained by all authorized individuals and the Deputy Clerk-Treasurer to ensure account security and continuity. Any necessary changes to account access will be coordinated among the aforementioned authorized users plus the Deputy Clerk-Treasurer.