



VILLAGE OF WHITING DRIVEWAY APPROACH APPLICATION & PERMIT

3600 Water Street, Stevens Point, WI 54481

Phone: 715-341-2742

Fax: 715-341-6848

Permit # _____

Date Paid (\$5.00): _____

Date: _____

Site address or location: _____

Property owner: _____

Mailing address: _____

Telephone: _____

Cell Phone: _____

This permit is to construct, alter, or resurface with:

Granite/gravel/other

Blacktop

Concrete

Please complete a drawing of the proposed project below (or attach to the application) depicting an overall project sketch to include driveway width and distances from lot lines to the driveway:

Contractor's name: _____ Phone # _____

Address: _____

Expected date(s) of work: _____

Cost of project: _____

The applicant agrees to comply with the plans, specifications, and conditions contained in this permit and have read and agreed to comply with all provisions of Village of Whiting Municipal Code Sec. 12.13.

IMPORTANT: ALL DRIVEWAY LAYOUTS MUST BE INSPECTED 1 DAY PRIOR TO COMPLETION. Please call (715) 572-9434 to make an appointment.

Print name of applicant: _____ Applicant signature: _____

Applicant address: _____ Applicant Phone # _____

Permit approved by: _____
Director of Public Works or Public Works Chairman

Date: _____

Sec. 12.13 Driveways

- 1) **PERMIT REQUIRED.** Unless otherwise especially permitted by the Village, upon written application giving the reason therefore, no person shall construct, or reconstruct any driveway across or through any sidewalk road right-of-way or curbing without having first obtained a permit from the Village for which a fee in the sum of five dollars shall be charged. Such permit shall be issued upon an application provided by the Village and shall contain such information as the Village Board shall deem necessary. The Public Works Director shall refer the application to the Chairman of the Public Works Committee, if necessary, as required in this section. **Reconstruction of existing driveways which are in compliance with the physical requirements of this ordinance may be permitted with approval of the Chairman of Public Works Committee upon written application giving reason therefore.**
 - (a) Openings for vehicular ingress and egress shall be at least ten feet wide at the property line for residentially zoned land and a minimum of thirty feet for commercial and industrially zoned properties. The maximum width of driveways at the curb opening shall be twenty-four feet for residential driveways and thirty-five feet for commercial and industrial development.
 - (b) No driveway shall be closer than ten feet to extended street line at an intersection. At street intersections a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Village Board for effective traffic control or for highway signs or signals. Vehicular entrances and exits to drive-in theaters, banks, and restaurants; motels; funeral homes, vehicular sales, service, washing and repair stations garages, or public parking lots shall be not less than two hundred feet from any pedestrian entrance or exit to a school, college, university, church, hospital, park, playground, library, public emergency shelter, or other place of public assembly.
 - (c) No driveway apron shall extend out into the street further than the facing of the curb. And under no circumstances shall such driveway apron extend into any gutter area. All driveway entrances and approaches shall be so constructed as not to interfere with the drainage of streets, side ditches, or roadside areas, or with any existing structure on the right-of-way. When required by the Chairman of the Public Works Committee to provide for adequate surface water drainage along the abutting street, the property owner shall provide any necessary culvert pipe at such owner's expense.
 - (d) No more than one driveway entrance and approach shall be constructed for any lot or premises except where deemed necessary for and feasible without the impairment of safety, convenience and utility of the street by the Chairman of the Public Works Committee. Driveways approaches shall be at least ten feet apart except by special permission from the Chairman of the Public Works Committee, and driveways shall in all cases be placed wherever possible as not to interfere with utilities in place. Any costs of relocating utilities shall be the responsibility of the property owner with approval of the Village Board necessary before any utility may be relocated and the driveway installed.
- 2) **WORKMANSHIP AND MATERIALS.** All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction in Sec. 12.03 of this code insofar as such requirements are applicable, including thickness requirements specified in the Chapter.
- 3) **PERMIT APPLICATIONS.** Permit applications shall be made at least twenty-four hours in advance of intended installation but this shall not be deemed to be a limitation of time within which a permit must be granted, and the Chairman of the Public Works Committee shall have such time as reasonably necessary for examination and consideration of any application before granting the permit, subject always be specific direction of the Village Board.
- 4) **PERMITTEE LIABLE FOR DAMAGE OR INJURY.**

The permittee shall assume all responsibility for any injury or damage to persons or property resulting directly or indirectly during construction or repair of driveway approaches or entrances. When curb or gutter is removed, the new construction shall be equivalent acceptable material and curb returns provided or restored in a neat, workmanlike manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat, workmanlike manner.